

Tennis Ireland Safeguarding Checklist

Club:

Requirements	Yes	No
<p>1. Have you conducted a Risk Assessment, written a Safeguarding Statement signed by the Chairperson/President and made it available for members to view on your notice board or website?</p> <p>Website: yes/no Noticeboard: yes/no (delete as necessary)</p>	<p>Yes Yes</p>	
<p>2. Has the Constitution been amended to reflect Safeguarding Guidelines? Sample minimum text: Any Tennis Club is fully committed to safeguarding the well-being of its members. Every individual in the club should at all times show respect and understanding for their rights, safety and welfare, and conduct themselves in a way that reflects the principles of the club and the guidelines contained in the Safeguarding Children and Young People in Tennis Manual</p>	<p>Yes</p>	
<p>3. Have you appointed two gender specific Children's Officers? (name, email) Male: Female:</p>	<p>Male: Eoin Fitzpatrick Email: eoininvietnam@gmail.com Female: Brona Fletcher Email: bronafletcher@icloud.com</p>	
<p>4. Have you appointed a Designated Liaison Person? Name: Email:</p>	<p>Stephen Girvan Email; girvanstephen@gmail.com</p>	
<p>5. Does a CO or the DLP sit on the main committee and is Safeguarding an item on the monthly Agenda?</p>	<p>Yes</p>	
<p>6. Has the Children's Officers (SG1&2), the Designated Liaison Person(1&3), the Coaches (1) and the relevant committee members (1) completed the required Training Courses?</p>	<p>Yes</p>	
<p>7. Do you follow the requirements listed for recruiting those working in children's activities (committee members, coaches(all licensed) and employees/contractors etc)?</p>	<p>Yes</p>	

8. Have you made provision for all members to indicate their acceptance of the NGB's Safeguarding Guidance by signing the relevant code of Behaviour?	Yes	
9. Do you have a complaints procedure in place?	Yes	
10. Is adequate Adult Supervision provided during all children's activities organised by your committee?	Yes	

Signed by

Position

Date

Brona Fletcher

**Child Safeguarding Officer
Swords Lawn Tennis Club**

17.08.2025

**Please Insert Notes below of Actions to be taken and by who.
This will help support the Club SG team and Tennis Ireland Regional Development Officer to pick up on progress at Club Safeguarding Meetings and assist in anyway, to help the club meet compliance levels.**